

Appendix 1

TASK GROUP CHAIRMAN FORM

Please complete the following:

Name of Task Group:	Alcohol Free Zones Task Group
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➤ Name:.....Councillor James Duddy.....

➤ Would membership of this Task Group raise any conflicts of interest which would prevent you from participating in meetings of this Task Group?

Yes

No

Unsure

If "Yes" or "Unsure", please state why?.....

.....

➤ What days of the week are you generally available to attend a meeting at 6pm?

(Please tick all that apply)

Monday	Tuesday	Wednesday	Thursday	Friday
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

➤ Please state if you are available at any other times:

(Note: All meetings will commence at 6pm unless ALL Members of a Task Group agree they are ALL available to attend at a different time)

➤ Have you booked any holidays during the next 3-6 months? Yes No

If "Yes", please state the dates you will be away.....

Once complete, **please return to:** Della McCarthy (Committee Services Officer),
Legal, Equalities and Democratic Services, **by 18 February 2008**

TASK GROUP MEMBERSHIP FORM

Please complete the following:

Name of Task Group:	Alcohol Free Zones Task Group
Chairman of Task Group:	Councillor J. T. Duddy
Issues to be scrutinised:	To examine the application, reasons, use and effectiveness of AFZ. To look at impact on crime and effects of displacement of drinking in public. (The full terms of reference will be decided by the Scrutiny Steering Board.)
Note: The minimum number of Members on a Task Group is 3 and the maximum is 7	

➤ Name:..... ANTHONY BLAKE

➤ Why are you interested in becoming a member of this particular Task Group?

..... TOWN CENTRE IMAGE

➤ What skills and knowledge would you bring to the Task Group?

..... I DRINK ALCOHOL RESPONSIBLY

➤ Would membership of this Task Group raise any conflicts of interest which would prevent you from participating in meetings of this Task Group?

Yes No Unsure

If "Yes" or "Unsure", please state why?.....

➤ What days of the week are you generally available to attend a meeting at 6pm?

(Please tick all that apply)

Monday	Tuesday	Wednesday	Thursday	Friday
			✓	✓

➤ Please state if you are available at any other times:

(Note: All meetings will commence at 6pm unless ALL Members of a Task Group agree they are ALL available to attend at a different time)

➤ Have you booked any holidays during the next 3-6 months? Yes No

If "Yes", please state the dates you will be away.....

Once complete, **please return to:** Della McCarthy (Committee Services Officer),
Legal, Equalities and Democratic Services, **no later than 18th February 2008**

TASK GROUP MEMBERSHIP FORM

Please complete the following:

Name of Task Group:	Alcohol Free Zones Task Group
Chairman of Task Group:	Councillor J. T. Duddy
Issues to be scrutinised:	To examine the application, reasons, use and effectiveness of AFZ. To look at impact on crime and effects of displacement of drinking in public. (The full terms of reference will be decided by the Scrutiny Steering Board.)
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➤ Name: Maddy Bunker

➤ Why are you interested in becoming a member of this particular Task Group?
I would like to see if they are effective. Residents inform me of young people drinking in AFZ.

➤ What skills and knowledge would you bring to the Task Group?
Experience working with people with alcohol dependency.

➤ Would membership of this Task Group raise any conflicts of interest which would prevent you from participating in meetings of this Task Group?

Yes No Unsure

If "Yes" or "Unsure", please state why? Work for charity with working with people who have problems with alcohol

➤ What days of the week are you generally available to attend a meeting at 6pm?
 (Please tick all that apply)

Monday	Tuesday	Wednesday	Thursday	Friday
✓	✓	✓	✓	✓

➤ Please state if you are available at any other times:

(Note: All meetings will commence at 6pm unless ALL Members of a Task Group agree they are ALL available to attend at a different time)

➤ Have you booked any holidays during the next 3-6 months? Yes No

If "Yes", please state the dates you will be away: August '08

Once complete, **please return to:** Della McCarthy (Committee Services Officer), Legal, Equalities and Democratic Services, **no later than 18th February 2008**

TASK GROUP MEMBERSHIP FORM

Please complete the following:

Name of Task Group:	Alcohol Free Zones Task Group
Chairman of Task Group:	Councillor J. T. Duddy
Issues to be scrutinised:	To examine the application, reasons, use and effectiveness of AFZ. To look at impact on crime and effects of displacement of drinking in public. (The full terms of reference will be decided by the Scrutiny Steering Board.)
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➤ Name: Helen Jones

➤ Why are you interested in becoming a member of this particular Task Group?
ASBOM including under age drinking
affecting Catshill roads, causing me
concern

➤ What skills and knowledge would you bring to the Task Group?
Knowledge of the importance of having
an alcohol free zone.

➤ Would membership of this Task Group raise any conflicts of interest which would prevent you from participating in meetings of this Task Group?

Yes No Unsure

If "Yes" or "Unsure", please state why? licence at
Bromsgrove Rovers

➤ What days of the week are you generally available to attend a meeting at 6pm?

(Please tick all that apply)

Monday	Tuesday	Wednesday	Thursday	Friday
/		/		/

➤ Please state if you are available at any other times:

(Note: All meetings will commence at 6pm unless ALL Members of a Task Group agree they are ALL available to attend at a different time)

➤ Have you booked any holidays during the next 3-6 months? Yes No

If "Yes", please state the dates you will be away.....

Once complete, **please return to:** Della McCarthy (Committee Services Officer),
 Legal, Equalities and Democratic Services, **no later than 18th February 2008**

TASK GROUP MEMBERSHIP FORM

Please complete the following:

Name of Task Group:	Alcohol Free Zones Task Group
Chairman of Task Group:	Councillor J. T. Duddy
Issues to be scrutinised:	To examine the application, reasons, use and effectiveness of AFZ. To look at impact on crime and effects of displacement of drinking in public. (The full terms of reference will be decided by the Scrutiny Steering Board.)
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> Name: DAVID McGRATH

> Why are you interested in becoming a member of this particular Task Group?

WE HAVE AN ALCOHOL FREE ZONE HERE IN RUBY FOR SOME YEARS - BUT ITS LARGELY IGNORED BY YOUNG PEOPLE & I FEEL WE NEED TO HAVE MORE THAN JUST SIGNS etc

> What skills and knowledge would you bring to the Task Group?

MY EXPERIENCE OF CONFRONTING YOUNG PEOPLE IN THEIR PURSUIT OF ALCOHOL & SUBSEQUENT BEHAVIOUR I.E. ANTI-SOCIAL BEHAVIOUR

> Would membership of this Task Group raise any conflicts of interest which would prevent you from participating in meetings of this Task Group?

Yes No Unsure

If "Yes" or "Unsure", please state why?

> What days of the week are you generally available to attend a meeting at 6pm?

(Please tick all that apply) Except when there are Council Meetings / Training etc

Monday	Tuesday	Wednesday	Thursday	Friday
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

> Please state if you are available at any other times: A.M., afternoon

(Note: All meetings will commence at 6pm unless ALL Members of a Task Group agree they are ALL available to attend at a different time)

> Have you booked any holidays during the next 3-6 months? Yes No

If "Yes", please state the dates you will be away: I could be away from May 5th / Training in Italy

Once complete, please return to: David McGrath (Committee Services Officer), Legal, Equalities and Democratic Services, no later than 18th February 2008

Appendix 2

TASK GROUP MEMBERSHIP FORM

Please complete the following:

Name of Task Group:	Anti-Social Behaviour Task Group
Chairman of Task Group:	TBA
Issues to be scrutinised:	To examine strategies and policies which reduce anti-social behaviour. (The full terms of reference will be decided by the Scrutiny Steering Board.)
Note: The minimum number of Members on a Task Group is 3 and the maximum is 7	

➤ Name: *Rif Taylor*.....

➤ Why are you interested in becoming a member of this particular Task Group?

*Feel that young people are being disadvantaged
+ need some long term*.....

➤ What skills and knowledge would you bring to the Task Group?

Have children.....

➤ Would membership of this Task Group raise any conflicts of interest which would prevent you from participating in meetings of this Task Group?

Yes No Unsure

If "Yes" or "Unsure", please state why?.....

➤ What days of the week are you generally available to attend a meeting at 6pm?
(Please tick all that apply)

Monday	Tuesday	Wednesday	Thursday	Friday
-	-	-	-	

➤ Please state if you are available at any other times:

(Note: All meetings will commence at 6pm unless ALL Members of a Task Group agree they are ALL available to attend at a different time)

➤ Have you booked any holidays during the next 3-6 months? Yes No

If "Yes", please state the dates you will be away.....

➤ Are you interested in being appointed Chairman Yes No

(Note: You must have attended the Scrutiny Training in August 2007 to be appointed Chairman of the Task Group)

Once complete, **please return to:** Della McCarthy (Committee Services Officer),
Legal, Equalities and Democratic Services, **no later than 18th February 2008**

TASK GROUP MEMBERSHIP FORM

Please complete the following:

Name of Task Group:	Anti-Social Behaviour Task Group
Chairman of Task Group:	TBA
Issues to be scrutinised:	To examine strategies and policies which reduce anti-social behaviour. (The full terms of reference will be decided by the Scrutiny Steering Board.)
Note: The minimum number of Members on a Task Group is 3 and the maximum is 7	

➤ Name: *...Cllr. Caroline Spencer.....*

➤ Why are you interested in becoming a member of this particular Task Group?

...Because there has been anti-social problems within my Ward and I appreciate that this is happening across Bromsgrove and District and there is a need to discuss to see how we can try and overcome and address some of the problems.

➤ What skills and knowledge would you bring to the Task Group?

...Work closely with my local CSO and attend the PACT Meetings for my Ward. Also represent BDC on the PCCG (new name to be given) where reports on anti-social behaviour can be openly discussed with the Police.....

➤ Would membership of this Task Group raise any conflicts of interest which would prevent you from participating in meetings of this Task Group?

Yes No Unsure *Need advice*

If "Yes" or "Unsure", please state why? *If elected as Chairman of the Council in May '08?*

➤ What days of the week are you generally available to attend a meeting at 6pm?

(Please tick all that apply)

Monday	Tuesday	Wednesday	Thursday	Friday
		More available		

➤ Please state if you are available at any other times:

6.00pm. Meetings are best suited to me OR DAYTIME ON WEDNESDAYS (Do not work on Wednesdays).....

(Note: All meetings will commence at 6pm unless ALL Members of a Task Group agree they are ALL available to attend at a different time)

➤ Have you booked any holidays during the next 3-6 months? Yes No

If "Yes", please state the dates you will be away...

Monday 24th March – Monday 31 March (Easter week).....

➤ Are you interested in being appointed Chairman Yes No **

(Note: You must have attended the Scrutiny Training in August 2007 to be appointed Chairman of the Task Group)** *Did not attend Scrutiny Training in Aug. '07*

Once complete, **please return to:** Della McCarthy (Committee Services Officer),
Legal, Equalities and Democratic Services, **no later than 18th February 2008**

TASK GROUP MEMBERSHIP FORM

Please complete the following:

Name of Task Group:	Anti-Social Behaviour Task Group
Chairman of Task Group:	TBA
Issues to be scrutinised:	To examine strategies and policies which reduce anti-social behaviour. (The full terms of reference will be decided by the Scrutiny Steering Board.)
Note: The minimum number of Members on a Task Group is 3 and the maximum is 7	

➤ Name:..... JOHN T. O'MARSH

➤ Why are you interested in becoming a member of this particular Task Group?
 CHAIR BRAMS GROVE H.W. & W. MEXIA N.W.
 POLICE CONSISTATIVE COP

➤ What skills and knowledge would you bring to the Task Group?
 LOCAL POLICE INVOLVEMENT
 LEGAL BACKGROUND

➤ Would membership of this Task Group raise any conflicts of interest which would prevent you from participating in meetings of this Task Group?
 Yes No Unsure

If "Yes" or "Unsure", please state why?.....

➤ What days of the week are you generally available to attend a meeting at 6pm?
 (Please tick all that apply)

Monday	Tuesday	Wednesday	Thursday	Friday
✓	-	✓	✓	✓

➤ Please state if you are available at any other times: ... YES
 (Note: All meetings will commence at 6pm unless ALL Members of a Task Group agree they are ALL available to attend at a different time)

➤ Have you booked any holidays during the next 3-6 months? Yes No
 If "Yes", please state the dates you will be away.....

➤ Are you interested in being appointed Chairman Yes No
 (Note: You must have attended the Scrutiny Training in August 2007 to be appointed Chairman of the Task Group)

Once complete, please return to: Della McCarthy (Committee Services Officer),
 Legal, Equalities and Democratic Services, **no later than 18th February 2008**

Appendix 3

SCRUTINY EXERCISE SCOPING CHECKLIST

This form is to assist Members to scope the scrutiny exercise in a focused way and to identify the key issues it wishes to investigate.

When the Board decides to set up a Task Group to scrutinise a particular subject, the appointed Chairman of the Task Group should complete this checklist. Completed forms will be considered by the Board and by the Task Group as a whole at the Task Group's first meeting.

- General Subject Area to be Scrutinised: *Reducing Anti-Social behaviour in teenagers*
- Specific Subject to be Scrutinised: *Strategies & Policies for the reduction of Anti-Social behaviour in the 11-17 year old age group in the District. Emphasis to be on Policy development in the area to look at methods used to reduce anti-social behaviour e.g. Youth facilities, play areas, Youth clubs, projects, etc. Partnership with voluntary sector, which may need to be considered - any police strategies which may give sense of community*
- Should the relevant Portfolio Holder(s) be invited to give evidence? YES NO
- Should any Officers be invited to give evidence? YES NO

If yes, state name and/or post title: *John Cochran, Graham Cook, etc. as required*
- Should any external witnesses be invited to give evidence? YES NO

If so, who and from which organisations? *Voluntary group, Police, Plus as required*
- Should the Task Group receive evidence from other sources other than witnesses? YES NO

If so, what information should the Task Group wish to see and from which sources should it be gathered? *A report and discussion*
- Should a period of public consultation form part of the Scrutiny exercise? YES NO

If so, on what should the public be consulted? *General perceptions of youth, reasons for anti-social behaviour, possible causes for problem*

▪ Have other authorities carried out similar scrutiny exercises? [?] YES/NO

If so, which authorities? *Unknown*

What were their conclusions and what can we learn from them?

▪ Will the Scrutiny exercise cross the District boundary? *Possible* YES/NO

If so, should any other authorities be invited to participate? *Possible or*

Don't know... as well as... if so... may be... involved

▪ Would it be appropriate to co-opt anyone on to the Task Group whilst the Scrutiny exercise is being carried out? YES/NO

If so, who and from which organisations? *Voluntary Sector*

Police

if required

▪ What do you anticipate the timetable will be for the scrutiny exercise?

Three / Four Months

▪ Approximate number of Task Group Meetings? *Unknown*

Signed: *[Signature]*

Chairman of behalf of the: *Reduction of Public Sector Expenditure in Teenage* Task Group

Date: *1st March 08*

Please return completed forms to:
Della McCarthy
Committee Services Officer
Legal and Democratic Services
Bromsgrove District Council